

Retreat Logistics

Airport Shuttle

A shuttle will be provided for attendees to and from the airport. Attendees who booked air through Maritz Travel will not have to make any arrangements. Civil Servants, International attendees and those who booked air on their own must email Debbie Dean at debbie.dean@maritz.com prior to October 21 to make arrangements. If you miss this date, you will need to contact Buckboard Transportation directly at 307-733-1112 to arrange your arrival and departure information.

Upon arrival at the airport in Jackson, please meet the shuttle outside the baggage claim area. A greeter will have a sign that says "NASA."

For departures from the hotel after the retreat, all shuttles will leave the hotel lower lobby at the south entrance at least two hours prior to flight departures. We have grouped some departures together, which may mean some attendees may leave earlier than two hours prior to flight departure. Please review the Shuttle Departure Chart, which will be located in your Conference Binder behind the Logistics tab.

ARRIVE 15 MINUTES PRIOR TO SHUTTLE DEPARTURE TIME TO LOAD LUGGAGE. SHUTTLES WILL DEPART ON TIME DESIGNATED ON THE SHUTTLE DEPARTURE CHART.

Attire

Attire for all scheduled functions is casual. For the photo op at Teton on Saturday, October 25, please wear a heavy jacket, as it is cold at this time of year.

Check In

When you check-in at the Snake River Lodge you will receive your conference notebook and name badge.

Hotel Charges

NASA is covering room and tax, group meals and ground transportation to and from the airport. A credit card will be requested on check-in to cover incidentals.

Hotel Contact Information

Snake River Lodge
7710 Granite Loop Road
Teton Village, WY 83025
Phone: 800-445-4655
Fax: 307-732-6023

Group Photo

One of the planned activities is a group photo with the Tetons in the background on Saturday, October 25. A box lunch will be provided for the trip. Please be sure to dress warmly and bring your own camera to capture spectacular landscape photos!

Poster Set Up

Each team is responsible for bringing its poster to the event. Poster set up is from 7:30-11:00 AM on Friday, October 24. Posters are to be taped (tape provided by NAI) to the walls. All teams will display their posters in Sundance North. NAI Central will display posters in Sundance South.

Each team is responsible for taking down its poster on Sunday morning prior to departure and no later than 1:00 PM. Any posters left at the conclusion of the program will be discarded.

Smoking

The Snake River Lodge is a "No Smoking" facility in all areas, including the sleeping rooms. Certain rooms have balconies where smoking is permitted or you may go outside the lodge to smoke. We will request rooms with balconies for all Smokers. The hotel will honor this as long as rooms are available.

Shuttle Departure Chart

ARRIVE 15 MINUTES PRIOR TO SHUTTLE DEPARTURE TIME TO LOAD LUGGAGE.
SHUTTLES WILL DEPART ON TIME DESIGNATED ON THE SHUTTLE DEPARTURE
CHART.

Saturday, October 25, 2003

Shuttle Departure Time: 10:00 AM

Banfield, Jillian

Cervini-Silva, Javiera

Sunday, October 26, 2003

Shuttle Departure Time: 5:15 AM

Cowen, James

Gaidos, Eric

Shuttle Departure Time: 9:00 AM

Woolf, Neville

Shuttle Departure Time: 10:00AM

Anbar, Ariel

Boss, Alan

Cody, George

Crisp, David

Hedges, Blair

Jakosky, Bruce

Manga, Michael

Olendzenski, Lorraine

Pratt, Lisa

Sigurdsson, Steinn

Sogin, Mitchell

Shuttle Departure Time: 12:45 PM

Bakermans, Corien

Bally, John

Clifford, Stephan

Dolci, Wendy

Hansen, Bradley

Kathariou, Sophia

Lyons, James

Morrison, David

Thomashow, Michael

Ward, Peter

Young, Edward

Shuttle Departure Time: 3:15 PM

Chyba, Christopher

Des Marais, David

DeVore, Edna

Faithorn, Lisa

Goolish, Ed

Grymes, Rose

Hoehler, Tori

Mancinelli, Rocco

Meech, Karen

Mojzsis, Stephand and Gina

Onstott, Tullis

Rye, Robert/Elizabeth

Runnegar, Bruce

Shuttle Departure Time: 4:30 PM

Des Marais, David

Monday, October 27, 2003

Shuttle Departure Time: 5:15 AM

Smith, David

Soffientin, Bruno

Spivack, Arthur

Shuttle Departure Time: 10:00 AM

Dworkin, Jason

Meadows, Victoria

Mumma, Michael
